Permit #F00156874
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00156874 **Type of Permit:** FILMING **Release Date:** 10/03/2019

Production Company	LOYOLA MARYMOUNT UNIVERSITY
Insured Company Name	LOYOLA MARYMOUNT UNIVERSITY
Contact Phone No. 1	310-338-2700
Contact Phone No. 2	
Fax	
Address	One LMU DR Los Angeles, California 90045
Production Title	BITS & PIECES-ID-978-944-277-PR-03-19-600-13104
Type of Production	Student

Producer	Adam Holguin
Director	Adam Holguin
1st AD	Seth Finkelstein
Production Manager	Aditi Kumar
FilmL.A. Coordinator	Ramona Jones
Location Manager	Adam Holguin
Primary Phone	Mobile - 626-226-6719
Secondary Phone	
Location Assistant	Hannah Herman
Primary Phone	Mobile - 717-419-3268
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00

Total Permit Fee $26.00

Number of Locations 3

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Summary Information — Location

Permit Number F00156874
Production Company LOYOLA MARYMOUNT UNIVERSITY
Insured Company LOYOLA MARYMOUNT UNIVERSITY
Production Title BITS & PIECES-ID-978-944-277-P...

Location Manager Adam Holguin
Primary Phone Mobile - 626-226-6719
Secondary Phone

Location Address 3424 Alice St, Los Angeles, CA 90065

Location Type Private Residence

Film Dates 10/4/2019 - 10/4/2019 07:00 - 20:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents LMU-BITS AND PIECES-STUDENT LETTER.pdf
LMU- 'Bits and Pieces' - 3424 Alice St.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	3
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	4
Crew	10

Filming Activities Equipment on property; Handheld equipment; Interior Dialogue; Interior establishing shots. ; All activity to take place on private property. ;

Jurisdiction **Political:** Los Angeles City - Council District 01 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 594 **Grid:** H5

Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information

Location

Permit Number F00156874
Production Company LOYOLA MARYMOUNT UNIVERSITY
Insured Company LOYOLA MARYMOUNT UNIVERSITY
Production Title BITS & PIECES-ID-978-944-277-P...

Location Manager Adam Holguin
Primary Phone Mobile - 626-226-6719
Secondary Phone

This location has been CANCELED

Location Address 2204 1/2 Pico Blvd, Santa Monica, CA, 90405

Location Type Store front

Film Dates 10/6/2019 - 10/6/2019 07:30 - 13:30 1 day

Open or Closed to the Public Closed

Please see attached documents NO SIGNAGE IN SANTA MONICA.pdf
Guidelines for Use of Parking Lots in the City of Santa Monica.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	3
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	2
Crew	10

Filming Activities Camera on sticks; Equipment on property; Handheld equipment; Interior Dialogue; No need for FilmLA permit. All filming related activity to take place on private property. ;

Jurisdiction **Political:** Los Angeles City - Council District 11 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide Page: 671 **Grid:** H4

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

Permit Number F00156874
Production Company LOYOLA MARYMOUNT UNIVERSITY
Insured Company LOYOLA MARYMOUNT UNIVERSITY
Production Title BITS & PIECES-ID-978-944-277-P...

Location Manager Adam Holguin
Primary Phone Mobile - 626-226-6719
Secondary Phone

This location has been CANCELED

Location Address 12105 Waterfront Dr, Los Angeles, CA, 90094

Location Type Sidewalk

Film Dates 10/6/2019 - 10/6/2019 12:00 - 16:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**

Equipment on Location

Type	Quantity
Cast/Crew vehicles	3
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10

Filming Activities Location cancelled by student on 10/3;

Jurisdiction **Political:** Los Angeles City - Council District 11 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide Page: 672 **Grid:** F7

Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman

Parking

Base Camp
Location Type : To Be Determined

Crew Parking
Location Type : To Be Determined

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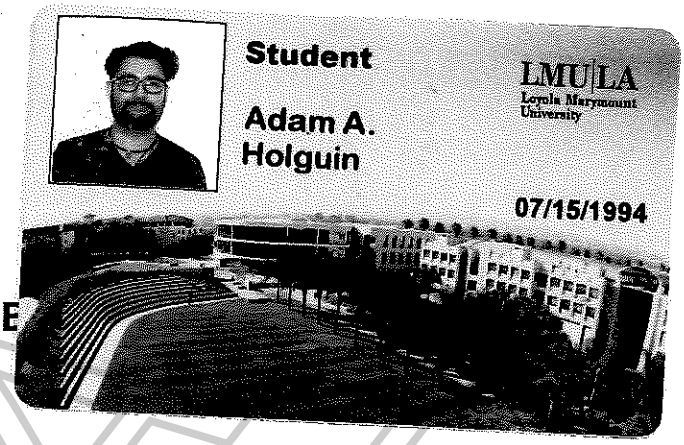
Permit #F00156874



Loyola Marymount University
School of
Film and Television

STUDENT CE

Date: 9/23/19

This is to certify that Adam Andrew Holguin (Name of Student) is enrolled in Prod 600 (Course Number) at LMU School of Film and Television for the Fall semester and is engaged in the production of an authorized film project entitled Bits & Pieces (Title of Project). This project is intended as an academic work and is not intended for distribution or sale. Loyola Marymount University has waived all interests rights and title to this project, which is the property and responsibility of the student named herein.

Student ID : 978-944-277

Production # : 03-19-600-13104

Ken Ornstein
Head of Production Administrator
LMU School of Film and Television
310 338 2973
ken.ornstein@lmu.edu

-or-

Debora McClune
Assoc Head of Production Administrator
LMU School of Film and Television
310 338 1941
dmcclune@lmu.edu

NOT A PERMIT

Permit #F00156874

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	'Bits & Pieces'					
FILMING ADDRESS	3424 Alice St, Los Angeles, CA, 90065					
DATE(S)	Friday, October 4th, 2019					
HOURS	FROM	7:00	AM / PM	TO	7:00	AM / PM

Description of scenes & parking:

A woman discovers her husband in bed with her best friend/ A woman argues with her husband

Parking in private driveway

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Adam Holguin	626-226-6719
Name of Primary Student Contact	Daytime Phone #
Loyola Marymount University School of Film and Television	310-338-1941
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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City of Santa Monica
Transportation Engineering & Management Division
Post Office Box 2200, Santa Monica, California 90407-2200

NOTICE

To: Applicants for Film Permits in the City of Santa Monica

From: Transportation Engineering & Management Division

Subjects: Directional and Other Signs

Use of Temporary No Parking Signs

Please be advised that the posting of advertising, directional or other types of signs in, or visible from, public rights-of-way is prohibited by Chapter 9.52 of the Santa Monica Municipal Code. Any such signs will be removed and destroyed by City forces. And, you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

Temporary No Parking signs are available to facilitate your filming activities from the Public Works Permit Counter. You are responsible for the installation and removal of such signs. You will be provided with a sheet of instructions when you pick up the signs. Temporary No Parking signs must be removed immediately after your film shoot is completed. Any Temporary No Parking signs not promptly removed will be removed by City forces. And you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

In order to avoid such problems, we respectfully request your voluntary compliance.

Should you have questions, please contact the Transportation Engineering & Management Division at (310) 458-8291 or traffic.engineering@smgov.net.

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CONDITIONS FOR USE OF PARKING LOTS FOR FILMINGS, PHOTOSHOOTS, AND BASECAMPS IN THE CITY OF SANTA MONICA

****These conditions only apply to production companies approved to use City-owned lots and do not imply permission to use any City lot****

1. Available Lots:
    a. The ONLY lots available for rental are Beach Lots 4 and 5 South, and Beach Lots 1 North through 8 North. There are no exceptions. Requested parking lot(s) must be clearly stated in the base camp/crew parking portion of your Film LA. permit. Applying for a Film L.A permit does not guarantee use of the parking lots. The City of Santa Monica Parking Department has final authorization regarding use of the parking lots. A parking application must be submitted to the Parking Department in addition to the submittal of the Film L.A permit.

2. Space Availability:
    a. The amount of spaces available for purchase can vary depending on the time of year. As a starting point, no production company may rent out more than half the available spaces of any lot. During certain times of the year (i.e. spring break, summer, any other special events, etc.), additional restrictions will apply regarding space availability, if any.

3. Restrictions:
    a. The production company can only use the spaces that have been purchased and reserved for them.
    b. Parking must be finalized no later than 72 business hours before the production date. There will be no adding of spaces after that time or on the day of filming.
    c. The RESERVED area will be set up the night before by the parking operator, usually at 10pm. There is no guarantee that there will be not be any vehicles already parked in the RESERVED area by the shoot date. It is the production company's responsibility to ensure no other vehicles park in the RESERVED area upon possession of the space. The City merely sells the spaces and sections it off.
    d. At no time can the production company extend the basecamp or deny transient parkers access to the parking lot.

4. Basecamps/Reserved Parking:
    a. Production companies must park all vehicles and materials/equipment within their RESERVED event space. Any vehicles parked outside the event space will need to show proof of payment of the Daily parking rate for that individual vehicle or become subject to citation.

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b. Depending on the size and location of the RESERVED area, production companies may be required to pay for any parking spaces used to divert traffic around the RESERVED area. This is to prevent traffic from driving through the RESERVED area and to keep the traffic flowing smoothly within the lot. These spaces are also procured at the RESERVED rate of 3x the Daily rate.

5. Unreserved Parking:
   a. Production companies may purchase UNRESERVED parking for vehicles they wish to park outside their event space. The UNRESERVED parking is the Daily rate of the lot for that specific date and will allow the parker to stay past sunset.
   b. UNRESERVED parking is for the parking of vehicles ONLY. The production company may not use UNRESERVED parking for setting up any basecamp activities such as tents, chairs, wardrobe, generators, storing of materials, etc.
   c. The purchase of UNRESERVED permits requires the production company to pick up the permits from the City parking office, however, payment is still made directly to Film LA.
   d. The UNRESERVED parking permit must be displayed in the vehicle upon entering the lot and must be displayed in the vehicle at all times. Failure to display the permit is subject to citation. UNRESERVED parking is on a first-come, first-serve basis and does not guarantee a parking space in the lot.

6. Pay-Upon-Entry:
   a. Production companies also have the option to Pay-upon-entry at any City facility. This is only for productions that do not need any basecamp or RESERVED parking.
   b. Paying-upon-entry is for productions that wish to have all their vehicles pay at the cashier booth or pay machine upon entering the lot on the day of production.
   c. Production companies are prohibited from purchasing extra spaces to set up any basecamp activity. Paying-upon-entry is simply parking a vehicle and then leaving the lot.
   d. Production companies may inquire with the City of Santa Monica to confirm which City facilities are available for Pay-upon-entry.

7. Cancellation Policy:
   a. Cancellations for RESERVED parking and UNRESERVED parking must be made more than 48 business hours of production date. Cancellations made within this time period will be honored at no cost to the production company.
   b. Cancellations for RESERVED parking and UNRESERVED parking made within 48 business hours will not be honored. NO refunds will be given.
   c. Cancellations for Pay-upon-entry requires no notification as no parking fees are associated with the Film LA permit.

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